

**Association of Indian Universities
(Sports Division)**

Appendix—C

Proforma for Organising Secretary's Report

Organising University _____
 Tournament _____
 Location _____
 Venue _____

Date of:
 a) Commencement of the tournament _____
 b) Despatching the draws _____
 (to be despatched under Registered A/D to: _____
 i. Participating universities (as per mailing list).
 ii. Registrars of concerned participating universities).
 c) Completion of the tournament _____

Participating universities, eligibility details, list of actual participants and names of the Managers :

Sl. No.	University	Name of Team Manager	Status of the Manager	List actual participants attached or not	Eligibility details attached or not
i)					
ii)					
iii)					
iv)					
v)					
vi)					
vii)					
viii)					
ix)					
x)					

Appendix—C

3. Withdrawing universities

Sl. No.	University	Duration of advance intimation to the Organising Secretary
i)		
ii)		
iii)		
iv)		

4. RESULTS

Men :
 (i) Winners _____ (ii) Runners-up _____
 (iii) 3rd Position _____ (iv) 4th Position _____
 Women :
 (i) Winners _____ (ii) Runners-up _____
 (iii) 3rd Position _____ (iv) 4th Position _____

(Detailed results together with a copy of the Draw/program be attached herewith. However in case of individual event, new if any, created be mentioned).

5. CERTIFICATES

Certified that the merit certificates received from the Association of Indian Universities have been awarded to the Winners, Runners-3rd position holders as per details given below:

Sl. No.	Name of University	Name of Player	Position I/II/III	Certificate number alongwith the No.AA/AB/
i)				
ii)				
iii)				

_____ unused merit certificates are returned herewith.

PHY

n

phy(ies) awarded to:

- i) _____
- ii) _____

men

phy(ies) awarded to :

- i) _____
- ii) _____

Receipt from Winning Universities be obtained by the Organizing Universities for retention as record.

Receipts of protest(s), if any:
Protest fee Rs. 250/-)

Protesting University	Reasons of Protest	Protest Upheld/rejected

1. If rejected, details of remittance of the Protest(s) fee(s) to the AIU.

2. Copy(ies) of the protest(s) and that of the decision of the Organizing Committee thereon to be attached.

Names of the promising players/athletes recommended for the future Training Camps/Selection Trials for Indian Universities Team (to be submitted with the report with the following particulars of each player/athlete).

Name of the Player	University	Position in the field of play/event	Tournament played/performance

Appendix-B

xvi. General information about: _____
 the proposed arrangements : _____
 for the smooth conduct of : _____
 the tournament(s) : _____

Note: Against item No.(vi) please indicate separately the number of facilities available with the university and the number of locally available facilities than the university facilities.

Signature _____

Approved

Secretary
Sports Committee
Date:

Vice-Chancellor